

# REDEEMER 30A

Church

## **TITLE: REDEEMER KIDS MINISTRY DIRECTOR**

### **DESCRIPTION:**

The Redeemer Kids Ministry Director is responsible for ministry and discipleship to kids ages ***Birth through 5th grade***. The incumbent is responsible for developing and implementing ministry efforts that nurture, educate, and promote spiritual growth among our children, all while partnering with and resourcing parents in accordance with the doctrine, mission and vision of Redeemer30a Church.

### **PRIMARY ROLES & RESPONSIBILITIES:**

#### PERSONAL LIFE

A woman of God; a woman of prayer; who knows by personal daily experience what it means to be renewed by God's grace and who demonstrates godliness in her personal relationships: in the Church and in the community.

#### VISION

Implementing the vision for Children's Ministry by creating and establishing ministries, setting the goals, and keeping the ministry aligned with the larger vision at R30a.

#### COORDINATING AND MANAGING

Supervise and administer the overall organization and design of Children's Ministry programs. Coordinate and supervise the Children's Ministry volunteers. Using online platform like Planning Center as a primary means of scheduling.

#### SHEPHERDING

See that staff, leaders, and volunteers in the ministry are shepherded as they do their work. Encourage and cultivate a culture of prayer, fellowship, spiritual growth and caring for the needs of each other.

#### EQUIPPING PARENTS

Assist parents in their role as the primary disciple-makers by proactively building relationships, providing resources, planning events/training, and communicating effectively.

#### ADMINISTRATION

Evaluate and monitor overall curriculum. Administer the Children's Ministry budget. Fully implement child protection policies. Ensure the ministry areas are well cleaned, well stocked, and organized to support the work of Children's Ministry. Utilize planning Center for scheduling volunteers.

## EXPOUNDED RESPONSIBILITIES:

- Establish & champion the **vision** and **mission** for the Kid's Ministry through Student Ministry
- Maintain alignment of Kid's Ministry with the overall mission and values of the church.
- Develop and implement overall the ministry strategy
- Set goals for Kids & Family Ministries establish ways to evaluate those goals
- Prepare budget requests
- Make purchases in line with approved budget
- Develop a system thanking and encouraging volunteers
- Build relationships with parents by having breakfast, lunch, dinner and coffee
- Oversee Sunday morning efforts including; children classes, check-ins, and volunteers.
- Enlist Support Staff, Leadership Team and recruit volunteers [*Delegate Delegate Delegate*] acting as a coach and mentor to those serving.
- Oversee Planning Center Online as it relates to Redeemer Kids
  - Make sure scheduling is happening from Team Leads.
  - Fill gaps when necessary
- Supervise attendance records
- Creating a healthy and inviting atmosphere for volunteers and children
- Ensure parents are appropriately resourced for in-home discipleship through the week.
- Hire and supervise childcare for vital church functions (ie, Member Meetings, Christmas Eve Service, etc.)
- Keep an up-to-date Policy Handbook and make available to staff, parents, and volunteers.
- Any other areas that need to be added/removed can be discussed with Senior Pastor.

## ORGANIZATIONAL RELATIONSHIPS:

- *Reports to:* Lead/Senior Pastor (Primary); Elder Board (Cooperative)
- *Supervises:* Redeemer Kids Staff, Kids Ministry Leaders, & Volunteers.
- *Works with:* Pastoral Staff, Administration Staff, and Sunday Morning Service Teams

## QUALIFICATIONS:

### LOVE FOR THE LORD

Able to articulate their relationship with Jesus Christ, profess a well-grounded and vital faith, and exhibit a Christ-centered life.

### LOVE FOR GOD'S PEOPLE

Strongly relational with the ability to build rapport with children, parents, and team members. Approachable and humble with a confidence grounded in their identity in Christ. Believes in the importance of corporate gathering of the saints.

### LOVE FOR GOD'S WORD

A belief in the inerrancy and primacy of the Bible. A strong understanding of Redeemer's doctrinal commitments and acceptance of our distinct theological positions as outlined in new member courses.

### LOVE FOR CHILDREN'S MINISTRY

Proven experience in children's ministry along with the ability to build rapport and trust of parents. In addition, a teachable spirit who appreciates and responds to R30a leadership structure.

*[Meets basic qualifications as a deacon(ness) as laid out in 1 Timothy 3:8-12]*

## **EXPECTATIONS:**

- *Time:* 15-20hrs a week. Responsibilities above can be divided into multiple part-time positions of support staff.
- Starting Salary: \$30,000 per annum
- Trial Period: A 90 day with follow up meeting; then a 9 month follow up meeting; followed by annual staff review.
- Sunday Morning: Because of the nature and presence of the position, Sunday gathering hours can be considered "work hours." But this doesn't necessarily mean you should be in the back every Sunday
- Start Date: As soon as filled

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Name/Date

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Name/Date

